

Rules of Entry

Eligibility

The Tech & Innovation Awards are open to any UK based FCA-authorised insurer, Lloyd's syndicate or broker within UK General Insurance. Entries in some categories are also open to startups, MGAs, third party providers, industry partners, law firms and technology vendors.

Carefully read through the individual category entry criteria to ensure that you are entering the most appropriate category.

Some categories are open to individuals, others to departments/teams. You may enter more than one project, programme or individual into a category, but you must clarify who or what part of the company is entered. If you enter the same project/initiative into multiple categories you must make sure to tailor your entry to make sure it meets the specific category requirements.

If you are a third party entering on behalf of a client (for example, if you're a PR agency), please also include contact details (as a cc on the online entry form) for the company entered. This will ensure that all communications regarding the awards and the judging processes etc. reach all relevant parties, in good time. We do not accept responsibility for non-receipt of any emails relating to entries submitted.

Written submission (Stage One)

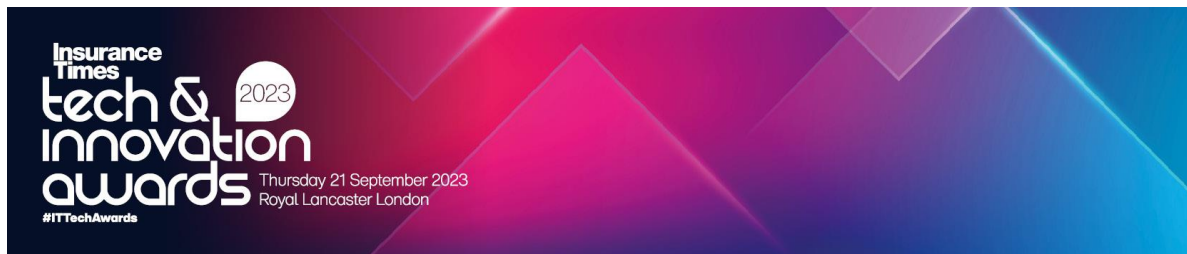
The first stage of judging will be based on your written submission and any supporting materials you choose to include.

It is in your interest to produce a well presented, succinct and clearly written case, answering all the questions. Think about what you do that's unique or outstanding and use metrics and data where you can to demonstrate impact and success. Make sure you keep within the word count specified.

When entering 'of the year' categories, please note that judges will be looking to reward recent success and will therefore expect to see evidence relating to achievement/s **between January 2022 and end of May 2023**. The project/initiative/solution itself does not necessarily need to be 'new' or 'recent', but the achievements outlined within the entry *must* fall within these dates.

All information contained in the Entries and marked confidential will remain so and will not be released without the permission of the entrant.

All Entries must be made using the official online entry system. Supplementary information including charts, graphs, photos and info-boxes must be included as supporting material and NOT on the entry form.



Supporting material

When preparing any background material and supporting evidence, it is quality and relevance that matter, not quantity. Therefore, a maximum of three supporting attachments should be included.

Research documents, customer brochures, staff newsletters etc. all help to demonstrate achievement to the judges in a practical way and may be included where relevant.

The judges may also review relevant websites, so full address and access codes (if applicable) should be provided. Please make sure that any links sent remain valid through to the end of stage 2 judging (8th August 2023).

Your Entry should avoid including superfluous documents as this may damage your submission rather than supporting it.

Finalist Presentation (Stage Two)

If your Entry is shortlisted you will be invited to present (virtually) to our panel of judges on **Tuesday, 8th August**. Further details regarding the platform, timings and expected content of your presentation will be sent out after the finalists are announced on **Monday, 10th July**. Please note that if you are not available or choose not to participate in the online presentation, you may not be considered for the final award and the judges reserve the right to withdraw your entry. We cannot offer any alternative dates for judging.